

Trustee



Role description

The Board of Trustees are responsible for the overall governance and strategic direction of the charity, developing the organisation's aims, objectives and goals in accordance with the governing document, legal and regulatory guidelines.

Trustee duties & responsibilities

The duties of a Trustee include:

- Ensuring that Open Up Music pursues its stated objects (purposes), as defined in its governing document, by developing and agreeing on a long-term strategy
- Ensuring that the charity complies with its governing document (i.e. memorandum and articles of association), charity law, company law and any other relevant legislation or regulations
- Ensuring that Open Up Music applies its resources exclusively in pursuance of its charitable objects (i.e. the charity must not spend money on activities that are not included in its own objects, however worthwhile or charitable those activities are) for the benefit of the public
- Ensuring that Open Up Music defines its goals and evaluates performance against agreed operational targets
- Ensuring the safeguarding of beneficiaries and their interests
- Safeguarding the good name and values of the charity
- Ensuring the effective and efficient administration of the Open Up Music, including having appropriate policies and procedures in place
- Ensuring the financial stability of the charity
- Following proper and formal arrangements for the appointment, supervision, support, appraisal and remuneration of the chief executive

Person Specification

Person Specification for the role of Trustee:

- Be dedicated to ensuring equitable access for disabled people in the arts
- A commitment to the organisation
- A willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- An ability to think creatively

- A willingness to speak your mind
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- An ability to work effectively as a member of a team
- A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.