

## **Cruse Bereavement Support**

### **Trustee role description**

(lead for safeguarding and clinical governance)

### **Role overview**

It is unthinkable that anyone should have to suffer bereavement alone. Cruse offers support, advice and information to children, young people and adults when someone dies. Over the past terrible two years the role of Cruse is more essential than ever before.

The Board of Trustees' key role is to ensure Cruse Bereavement Support has a relevant strategy in place to deliver Cruse's charitable purpose of supporting bereaved people. The Board of Trustees oversees the performance of the charity and its governance to ensure the strategy is being delivered and all charity and company duties are being met in line with best practice governance and stewardship. We are looking for a new trustee to enhance our diverse and committed Board and ensure that we can continue to support all bereaved people.

### **Reporting relationship**

You will report to the Chair of Cruse Bereavement Support and you will receive line management support from the Chair.

### **Key responsibilities for all Trustees:**

- Ensuring that Cruse pursues its purpose of supporting bereaved people, as defined in its governing document, by developing, agreeing and monitoring a long-term strategy.
- Ensuring that Cruse complies with its governing documents, charity law, company law and any other relevant legislation or regulations.
- Ensuring that Cruse applies its resources exclusively in pursuance of its charitable purposes for the benefit of the public.
- Ensuring that Cruse has clear goals and evaluates performance against agreed targets.
- Safeguarding the good name and values of Cruse.
- Ensuring the effective and efficient administration of Cruse, including having appropriate policies and procedures in place.
- Ensuring the financial stability of Cruse.
- Protecting and managing the property of Cruse and ensuring the proper investment of Cruse's funds.
- Following proper and formal arrangements for the appointment, supervision, support, appraisal and remuneration of the chief executive (if the charity employs staff).

In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience they have to help the board of trustees reach sound decisions. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which the trustee has special expertise.

At this time, we are specifically looking for a dynamic new trustee who can take lead trustee responsibility for safeguarding and clinical governance.

### **Person specification**

- A commitment to the aims and values of Cruse
- A willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- An ability to think creatively
- A willingness to speak their mind
- An ability to deal with difficult and complex issues, and to talk about death and bereavement
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- An ability to work effectively as a member of a team
- A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

### **Tenure and status**

Three years' initial tenure with an option for three further years. This role is not subject to the provisions of employment law.

### **Time commitment**

Trustees will attend board meetings (usually four a year) plus a strategy day, the National Conference and the AGM. The board meetings are in person (usually in London).

Trustees will be expected to participate in at least one committee of the Board of Trustees, or take on a specific role.